

**TOWN OF UPTON AGENDA
FOR REGULAR COUNCIL MEETING
October 14, 2025**

1. **CALL TO ORDER**- 7:00 p.m., PLEDGE OF ALLEGIANCE
2. **APPROVAL OF CONSENT ITEMS** (regular business items that occur at each meeting):
 - A. Minutes of the September 9, 2025 regular meeting as published.
 - B. Claims for October to date.
 - C. Claims paid in September (utility payments, payroll, approved grant/loan expenses)
(ask if the Council would like anything removed from the Consent Agenda, motion/second for action-no discussion, one motion will suffice for all items)
 - D. Claim(s) from the Upton CoOp & Weston County Gazette (**Councilman J Watt & Mayor N Trandahl recused**)
3. **PUBLIC REPORTS/COMMENTS**
 - A. Golf Association Report-end of season
 - B. Other
4. **UNFINISHED BUSINESS**
 - A. Other
5. **NEW BUSINESS**
 - A. Consideration of a request to have Lot 5 in the Bobcat Subdivision priced for sale under economic development as per **WS 15-1-112 (b)(i)(D) or (iii)**
 - a. Action to set a public hearing to be advertised for three consecutive weeks, hearing date suggested 11/10/2025 during the rescheduled regular meeting.
(motion/second to open discussion, ask for staff input, ask for public comment, call for action)
 - B. Consideration to sell a 2010 Ford F-150 to the Weston County Fire Protection District with the proceeds to be used toward the upfitting of Upton PD vehicles and any remaining balance to be transferred to the PD Reserve.
(motion/second to open discussion, ask for staff input on minimum acceptable sale price with provided KBB value information, ask for public comment, take action to advertise as per WS 15-1-112(b)(C))
 - C. Consideration to award the Pump Station Assembly for the Cedar Pines Golf Course to the apparent lowest responsible bidder Watertronics in the amount of \$79,850.00 with the optional equipment of HDPE piping for \$828.00, for a total of \$80,678.00.
(motion/second to open discussion, ask for staff input, ask for public comment, call for action)
 - D. @ approximately 7:15 p.m., open the hearing to amend the FYE 2026 budget in the following particulars:
 - a. Increase the General Fund budget by \$22,000.00 by budgeting \$20,000.00 from awarded Wyoming Energy Authority Grants funds and \$2,000.00 from General Fund Cash Reserves. The funds will be used for upgraded HVAC controls at the Upton Community Center and updated LED lighting at the Upton Senior Center.
(open the hearing, read through the amendment, ask for public comment, close the hearing) (motion/second to open discussion, call for action)
 - E. Consideration of the Mayor's signature on the Notice of Substantial Complete for Phase 1.3-East Highway 16 as of 10/02/2025.
(motion/second to open discussion, ask for staff input, ask for public comment, call for action)
 - F. Other
 - a. Policy:
 - a. **None**
 - b. Other
6. **REPORTS**
 - A. Chief of Police
 - B. Fire Chief
 - o Dispatch JPB Update
 - C. Superintendent
 - D. Clerk-Treasurer
 - E. City Attorney
 - F. Council
 - G. Mayor
7. **ADJOURNMENT**